

Agenda For meeting 13 November 2018

1. Welcome
2. Apologies
3. Previous Minutes
 - 3.1. Review Action table.
 - 3.1.1. Glowforge update & asking for refund.
 - 3.1.2. Hot Water heater
 - 3.1.3. Bank stuff
 - 3.1.4. Lathe rebuild
 - 3.1.5. Working bee outside
4. Correspondence inwards
 - 4.1. Trotec offer of a laser cutter lease
 - 4.2.
5. Correspondence outwards
6. Reports
 - 6.1. Treasure
 - 6.1.1. **Action Group** - Internet Authorisation
Summary of information - Sharing of information on how to top up current mobile data plan at the space
 - 6.1.2. **Action Group** - Replacement of current internet system
Summary of information - Discussion of the possible options to replace our current internet system
Recommendations - Either hang off our neighbor's for wifi public hotspot, or outright ask one if we can use their internet
EG: Offer to pay half for half their bandwidth
If someone's on a \$60 12/1 plan, jump to a \$90 100/10 plan (of which they get half of)
They end up paying less (\$45 instead of \$60), but their internet speed is 5x faster
Who is managing it - Ryan
 - 6.1.3. **Action Group** - End of year public event
Summary of information - An end of year event for the purpose of building a relationship and good public relations with our community
Recommendations - Further discussions on the forum, appropriate dates, the event itself. End of year barbeque sounds good, but what would suit most people, considering our neighbours as well.
Who is managing it - Ryan and anyone who wishes to.
 - 6.1.4. **Action Group** - Website update
Summary of information - Find an easy way for current active members to update the website as they wish

Recommendations - It appears the website was once linked to a github repository, and any changes were pushed directly online.
Re-establishment of this would be good

This was moved into essential business no actions arising at this point.

6.1.5. **Action Group** - Compile list of MHV resources

Summary of information - Create a google drive document listing all MHV online resources, if they use a generic MHV email and password, who else has admin access to them

Recommendations - The same for all our infrastructure as well. Space probe, LED matrix. List maintainers and location of most recent source code

Who is managing it - Ryan

6.1.6. **Action Group** - Onions

Summary of information - The onions in the kitchen have been here longer than I have, and are starting to take root. They should have their own installation.

Recommendations - Ask Ian if they're his onions, and if he has a plan for them. If not, I declare them mine.

Who is managing it -If not Ian, then Ryan.

6.2. Secretary

6.3. President

7. Essential Business

7.1. **Proposal** to clean outside of the space and paint building allocate funds of up to \$1000 for this. Exact expenditure to be approved by action group. Put out call for the MHV community to support this financially as well as on the day.

Motion - That funds up to one thousand dollars be allocated to an action group for rejuvenation of the outside of the space including painting of the building. That this group is headed up by Ben Paton and can spend the funds as allocated by the group. That the group seek any needed approval for works from Property Group before any expenditure is made.

7.2. **Proposed motion** - Arising from the community motion at the AGM to seek the possibility of a refund on the glowforge. The Committee has found out that this is possible. This being so the committee asks that Paul Harvey (@csirac2_) puts into action whatever he has to seek the refund from Glow forge.

7.3. **Proposal** Obtain replacement air compressor. - Ian

Summary of information

The owner of the air compressor has taken it back home. I think the air compressor was a valuable tool for cleaning the workshop, and has other applications like spray painting.

Motion

Allotment of \$300 from Ministers grant to purchase new air compressor. Ian to manage procurement & to acquit expenditure with treasure.

Action

Ian to purchase new air compressor & to acquit expenditure with treasure by 13/12/2018

- 7.4. **Proposal** Improve the appearance of the space by finishing the garden wall / area - Ian

Summary of information

The bay that was converted into the square garden should be finished by building a forth wall out of matching besser blocks.

The 'tarp' solution is degrading and going to fail soon.

I think this would need to be properly anchored to the ground and adjacent walls, and with rio-bar between block layers. A special concrete form is needed at the bottom for drainage.

Recommendations

If Jamie Reid can discuss with his contact and advise how to proceed, cost etc.

Seek approval for some resources to build wall.

Who is managing it

Ian

(with Jamie Reid's help?)

8. Action Group Report
9. Upcoming events
10. Final Thought
11. Next Committee event
12. Next committee meeting
13. Close

Minutes

Make Hack Void

Meeting held 13/11/18 at 1900

Who is present

Ben

Jamie

Ryan

Spencer

Steve

Ian

Andrew

The record below has been accepted as a true and accurate by those present

Moved

Seconded

Assent by the chair

Item	Details	Action	Who
1) Welcome	<ul style="list-style-type: none">• Pause		President/ Chair
2) Apologies	Ken Taylor, Amr Twifik	Note Accept	President/ Chair
3) Previous Minutes	Table Previous Minutes Take time to read Discuss	Accept/not accept as an accurate record. If accepted print copy & President and Secretary sign and file	Secretary
3.1 Review Action Table			
Business	None as it was first meeting		

Arising from previous Minutes			
4) Correspondence Inwards	List of inwards correspondence received with brief description (Note matters for the treasurer should be done in that report)		Secretary
Business Arising from Correspondence			
a) Property Group inspection	What action is required 6 monthly inspections from ACt PG Who is responsible Everyone	Noted Moved Ben Seconded Ian Carried	Secretary
5) Correspondence Outwards	None		Secretary
6) Reports			
6.1 Treasurer	Show me the money!	Outreach, we are not in too bad a position though we are still got more outgoings than incomings	Treasure
6.2 Secretary			
a)	What action is required Check Mail box		Secretary
6.3 President	The president's plan is to have quarterly committee meetings to establish a clear way of making things happen in MHV Also we need to be mindful of others around us when we are using the space.		
7) Essential Business			

a) Proposal Painting the outside of the Building and Rejuvenation of the building	What action is required Allocate \$1000 of funds Who is responsible Action group.	Action form Action group Moved Ben Seconded Ryan Carried	President
b) Glowforge refund`	What action is required Email Paul Harvey Who is responsible Secretary	Action Moved from The AGM	President
c) Air compressor From Ian	What action is required Request \$500 of Funds go to Acquiring an Air compressor Who is responsible Steve and Ian	Action Moved Ian Seconded Steve Carried	President
8) Action Group Report	As attached See attached from Steve Davies Tie in with Ben's rejuvenation project	Action/Motion Moved Seconded Carried/Not Carried	Secretary
9) Upcoming events	See MHV key dates sheet.		President
a) end of year BBQ	What action is required Post to MHV forum Who is responsible Steve to post	Action Moved Ben Seconded Steve	Ben and Steve
10) Final thoughts/summi ng up/last words	Spencer - lets address cash flow (re AGM discussion) for Next committee meeting. Steve -internet next meeting.		President
11) Next Committee activity	To be held on 8th December and is end of year BBQ		President
12) Next committee meeting	To be held on 15th January 2019		President

13) Finish	2038		President
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Actions Arising Table

Reference (Date of meeting; agenda item)	Item/Action	Person responsible	Due Date
181113 7A	To look at the rejuvenation of the outside of the space. Including painting the building.	Ben Paton	Ongoing but update on the 11/12/18
181113 7B	Glowforge Refund, Ask Paul Harvey to seek the refund on behalf of MHV.	Steve	11/12/18
181113 7C	Air compressor acquisition. Allotment of \$500 for new air compressor. If a suitable one is found under budget then it is acquired and acquitted with treasure. If there is a better option then it comes back to the committee.	Ian	11/12/18
181113 8-Stephen Davis	Make frame for lathe so it can be used. Spencer said he could try and get some caster wheels for it.	Spencer and Stephen Davies.	11/12/18

Action Group Report

From Stephen Davis

Am not planning on any major hacking in the near future, i.e. new CNC controller or steppers. Given the budget situation lathe is best left in original configuration for now. CNC operations are possible, either using manual keypad entry or via RS232 (serial port) download. Manual operation is possible using the keypad.

Having said that, the next items should probably be:

1. 4 x heavy duty castor wheels to make a movable cart from scrap lumber (est \$50-100 bunnings)
2. budget for tooling, replacement parts (chuck key, dead centre etc). existing tools use carbide inserts, not cheap. (maybe \$100-200?)

Action Group -

Improve the appearance of the space by finishing the garden wall / area

Date of meeting -

4/11

Summary of information

The bay that was converted into the square garden should be finished by building a forth wall out of matching besser blocks.

The 'tarp' solution is degrading and going to fail soon.

I think this would need to be properly anchored to the ground and adjacent walls, and with rio-bar between block layers. A special concrete form is needed at the bottom for drainage.

I don't have experience in this area, but [@jambulance](#) may have a contact who knows more about masonry.

Bunnings has blocks and cement

[But I suspect real suppliers would exist around the place and be better]

Unsure about cost, [30 x Blocks from bunnings + 5 x cement = ~\$150]

Recommendations -

If [@jambulance](#) can discuss with his contact and advise how to proceed, cost etc.

Seek approval for some resources to build wall.

Follow up meeting if required -

As new information becomes available

Who is managing it -

Ian

(with [@jambulance](#) help?)

This was moved into the space rejuvenation project.